

TOWN OF CHESTER
EMPLOYMENT OPPORTUNITIES

GRADER OPERATOR

The Town of Chester has a full-time employment opportunity available in its Public Works Department. This job is specific to the position of Grader Operation, but does include work involving heavy equipment operation, dump truck operation and snow plowing. In addition, this position performs a variety of unskilled and semi-skilled maintenance work, and operates a variety of equipment in the construction, operation, repair, maintenance and replacement of town roads and storm drain facilities and systems.

A CDL is required for all applicants. Two years of grader operation experience is preferred.

Please submit Employment Application and Resume to the Chester Town Manager's Office, 556 Elm St. P.O. Box 370, Chester, VT, 05143.

PART-TIME OFFICE ASSISTANT

The Town of Chester has a part-time office assistant opportunity available in its Town Office. The position requires work in a busy office environment with a varying workload. An ability to work with a highly diverse group of individuals in unique situations is critical. This position requires a high level of organization and excellent communication skills, as well as the ability to work with computer programs and a cashiering system.

This position will average 15 to 20 hours per week, but may fluctuate depending on need during each season. Flexibility in work hours is a must.

The Town Office will be accepting applications for this position until June 1, 2015.

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